



Higher Education Research and Development Society of Australasia Inc

Minutes of Annual General Meeting Brisbane Convention and Exhibition Centre 6th July 2023

Welcome, Attendance and Apologies

Kogi Naidoo addressed the meeting and welcomed the members and current Executive

Minutes of the previous meeting

2022 meeting minutes were accepted.

President's Report – Kogi Naidoo updates

HERDSA Executive 2023

Kogi Naidoo	(Vic)	President (re-elected 2023-2025)
Katrina Strampel	(NSW)	Vice-President
Jay Cohen	(Vic)	Treasurer
Cally Guerin	(ACT)	
Eva Heinrich	(NZ)	
Raj Shekhawat	(SA)	
Christy Collis	(QLD)	
Kwong Nui Sim	(NZ)	
Manisha Thakkar	(SA)	
Julia Choate	(Vic)	
Laurine Hurley	(Vic)	
Lee Partridge	(WA)	
Edward Palmer	(SA)	2024 Conference Convenor

HERDSA Officers

Cally Guerin	Executive Editor HERD Journal
Eva Heinrich	Editor ASRHE Journal, Advancing Scholarship & Research In Higher Education
Lee Partridge	HERDSA Fellowships
Peter Kandlbinder	Editor HERDSA Notices
Denise Chalmers	Series Editor HERDSA Guides
Lukasz Swiatek	TATAL

Jennifer Ungaro	HERDSA Office Administration Manager
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HERDSA 2024 ANNUAL CONFERENCE

Our grateful thanks to the 2024 organising committee:

Professor Raj Shekhawat, Co- Conference Convenor; Professor Edward Palmer, Co-Conference Convenor; Dr Samantha Kontra, Conference Financial Advisor; Dr Tania Leach, Onsite Conference Program Chair; Dr Malcolm Burt, Virtual Conference Program Chair; HERDSA Conference Liaison, Jay Cohen; Dr Manisha Thackker, HERDSA Communications lead

Highlights OF 2023-2024

- HERDSA Strategic Plan 2021-2023 + HERDSA Values (2022)
- Celebrating 50 Years of HERDSA (since 1972), History of HERDSA Report
- HERDSA Fellowships - 2023 Celebrating 20 years (4 Fellowships)
- 2022, 2023 Conferences – Melbourne, Brisbane (hybrid) + Online Webinars
- HERDSA Conference Travel Grants, Awards and Prizes – 2022, 2023
- HERDSA Grants Scheme (2022, 2023) - 10 awards
- HERD Best Paper and Reviewer Awards (2022, 2023) – 6 awards
- HERDSA Leadership/ Service Awards (2022) – 10 Awards
- Life Membership Award 2023 - Professor Shelda Debowski
- HERDSA Executive Portfolio Roles & Responsibilities (revised)
- 2 New Portfolios 2022 – 2023 Events (including Online & Communications)
- Memberships (5 unis have group memberships)

Professional Learning Portfolio

Katrina Strampel, Portfolio Lead; Lee Partridge, Fellowships Officer; Deb Clarke, New Scholars; Lukaz Swiatek, TATAL Officer

Fellowships

2023 2 Fellowships awarded at the 2023 conference.

Update: 60 HERDSA Fellows; 63 Associate Fellows, 16 Board of Assessors

HERDSA SoTL Modules

- Review of resources & updating the website

- Facilitating online SoTL Module community of practice in universities & HERDSA branches
- SOTL Writing Group Workshops

TATAL

Pre-conference workshop 2023

Webinar 2023

Appointment: TATAL Officer Dongmei Li (current HERDSA Fellow)

Networks Portfolio

Deb Clarke, Portfolio Lead; Julia Choate, Branches; Kwong Nui Sim, HERDSA Events incl online; Christy Collis, SIGS

Branches

- Nine branches (NSW Branch established in 2022)
- Branch Reports are available
- HERDSA Webinar series

HERDSA Events (including online)

- HERDSA and ASCILITE podcasts being planned
- Online Webinars continues

Special Interest Groups (SIGS)

There are currently 4 SIGS available for viewing on our website. New SIG for ratification. **Health Sciences** – Snezana Kusljic

Liaison with other Societies - Current

MOU with ICED, ASCILITE, CAULLT, HEDx, ACEN and ACUR – shared publicity, events, sponsorship, etc

Publications Portfolio

Higher Education Research and Development (HERD) Journal

Editorial Team – 2023-2025

Cally Guerin, Executive Editor; Co-Editors: Neal Dreamson, Jisun Jung, Ly Tran, Rob Wass; Special Issues Editor: Stephen Marshall; Managing Editor: Emily Giles; Social Media Editor: Stuart Hughes

Flow of new submissions is increasing: 2017 – 506 submissions; 2018 – 738 submissions; 2019 – 950 submissions; 2020 – 988 submissions; 2021 - 872 original, 200 revised articles, 1072 total
2022 – 1064 submissions

Acceptance for 2021: 14.5%, Current acceptance (May 2022): 13%

Average time from submission to 1st decision: 69.9 days.

Advancing Scholarship & Research in Higher Education (ASRHE) Journal

Editorial team: Executive Editor, Eva Heinrich; Co-editors, Geoff Hill, Jo-Anne Kelder, Michelle Picard
Managing Editor, Heather Thomas

- ASRHE is open source, published under Creative Commons licence

Achievements and Updates – Focus of ASHRE

- One issue each published in 2021 and 2022
- Group-based review and related search development very successful
- Still looking for more submissions – Marketing campaign underway

HERDSA GUIDES

New HERDSA Guide (2023)

New guide released in 2023 *Enhancing Online Engagement in Higher Education*

2022 - *Designing Learning in Intensive Modes of Study* - Gayani Samarawickrema et al.

Editor Gail Wilson

23 Guides: Available in print and ePublications

HERDSA CONNECT

Currently in transition to HERDSA Blog

RATIFICATIONS AT THIS MEETING

- New and Co-opted members to the HERDSA Executive 2023-2025
- Life Membership: Professor Shelda Deboweki
- An independent **audit** by Satendar Kuma from S.K. Accounting and Business Services, NSW completed. Copies of the auditor's report are available on the HERDSA Website:
<https://www.hersda.org.au/AGM-reports>
- Santendra Kumar appointed as HERDSA auditor for the 2024-2025 year.
- 2023-2024 **budget expenditure ratified.**
- 2023 – 2024 **Strategic Initiatives project expenditure ratified.**
- That the **2023-2024 audited ratified.**

OTHER BUSINESS

Agenda items tabled by Robert Kennelly

Item 1: Would the executive kindly explain to HERDSA members the consultation process it used in making changes to the position of TATAL in the HERDSA structure.

Report back from Exec meeting held on 2-3 July 2023:

The HERDSA Executive revisited its decisions made in March 2023

- HERDSA apologises for the perceived lack of consultation regarding changing TATAL from the Professional Learning Portfolio to a Special Interest Group
- The decision was reconsidered and subsequently rescinded: TATAL status quo is maintained: TATAL will continue to be located under the Professional Development Portfolio
- The Executive ratified the appointment of TATAL Officer, Dongmei Li taking over from Lukasz Swiatek, and looks forward to working closely with TATAL
- **Going forward:** HERDSA proposes to work with TATAL to develop processes for greater engagement for clearer and timely communications.

Item 2. Would the executive kindly explain to members: a. the current state of HERDSA Connect and the executives' plans for the publication in late 2023 and first half 2024, *including the role of Editor*

b. the consultation process it has used thus far, and its intended consultation plans for this same period.

HERDSA Executive discussed, and the following is planned.

A longstanding deliberation and decision from previous Executives

Plan for 2023 – 2024

Importance of Connect and acknowledged of the valued contributions of all concerned, particularly, that of Maureen Bell

Transition: HERDSA Connect to *HERDSA Connect Blog* (Aug)

EOI on HERDSA Notices for *HERDSA Connect Blog* editor

Consultation to date: HERDSA Conference attendees responded to the post-conference survey (2022), Input to questions and data was shared with Connect editors

Further consultation with HERDSA membership: Survey (Sept)

MEETING CLOSED